



Late Fee Exemption Form

Customer Name: _____

Address: _____

Phone: _____ Account #: _____

Type of Check: _____ Check Date: _____

I understand that I have three (3) days from the check date to pay my bill without being charged a **Late Fee**. If for any reason my water is disconnected for non-payment, the late charge exemption will be voided.

After 12 months I may re-apply for the late charge exemption. To qualify, I must have paid all bills on time and not had my account disconnected at any time during the past 12 months.

Customer Signature: _____

Date: _____

(Verification of check must be attached)

Office Use Only

Account Number: _____

Check Date: _____

Exemption Date: _____ Entered By: _____